

NBCOT® ACADEMIC CREDENTIAL VERIFICATION FORM POLICY

ID 54 rev041919

U.S. graduates examining for the first time must submit academic documentation that confirms eligibility for admission to the examination. Either of the following is accepted:

- Official Final Transcript
- Academic Credential Verification Form (ACVF)

WHEN CAN THE ACVF BE USED?

Associate, Baccalaureate, and Entry-Level Masters Degree Programs

Students may submit an ACVF if they have successfully completed all program coursework, including Occupational Therapy education, Level I and Level II Fieldwork, and will graduate with an associate, baccalaureate, or entry-level masters degree from a College/University offering an ACOTE-accredited Occupational Therapy education program.

This form may be submitted within six (6) months of the candidate's anticipated graduation date. Upon graduation the student must submit an official final transcript from the College/University that awarded the student their associate, baccalaureate, or entry-level masters degree in Occupational Therapy. **Please note the student's pass/fail status will not be released until NBCOT has received a final complete transcript from the College/University from which the student graduated that confirms their DEGREE DATE and DEGREE TITLE.**

Entry-Level Doctoral Degree Programs

Each academic program is responsible for determining if the use of the ACVF is appropriate for their students.

Students enrolled in a doctoral experiential component (i.e., doctoral capstone) may submit an ACVF if they have successfully completed all program coursework, including Occupational Therapy education, Level I and Level II Fieldwork, and will graduate with an entry-level doctoral degree from a College/University offering an ACOTE-accredited Occupational Therapy education program.

This form may be submitted within one (1) year of the candidate's anticipated graduation date. Upon graduation the student must submit an official final transcript from the College/University that awarded the student their entry-level doctoral degree in Occupational Therapy. **Please note the student's pass/fail status will not be released until NBCOT has received a final complete transcript from the College/University from which the student graduated that confirms their DEGREE DATE and DEGREE TITLE.**

WHEN SHOULD THE ACVF NOT BE USED?

This form should not be used if the student submitted their application to take the National Certification Examination after they have been awarded their degree.